

Space Family Education, Inc.
Board of Director's Open Meeting

Director Report

Staffing

Resignations:

None

New Hires:

None

Other:

The junior volunteers in rooms 1, 2,3 are a big help. The Center gets about 4 volunteers a day, age ranging from 14-16, and they are all FREE.

A parent raised concern about the teacher/child ratio in room 3 for the fall not meeting NAEYC recommendation. Ms. Hirning stated that the room will have two teachers and one floater for children between the ages of 18-24 month, and the ratio is above the state guideline.

Some parents asked about the teacher room assignment for the fall and why not all teachers move with the children. Ms. Hirning reported that she still working the teacher room assignment and a plan would be available in August.

Operations

Facility:

Ms. Hirning reported that the safety surfaces on the playground were resurfaced. A different type of paint, which holds up better was used, but only white was available.

Ms. Hirning is working on getting another outside water fountain for the big kid, near Room 6 outside access door.

Ms. Lewis asked whether the facility people came to inspect the old building for repair. Ms. Kristy said that she would try to get Chester to repair what's needed.

Special Events:

Summer activities are in full swing.

Other:

No report

Committees Report

Education Curriculum

Ms. Hirning will be ordering the A-Beka books in July, and they will be here in August. She will email parents about the price/cost of the books.

Playground

Ms. Hirning is reminding Mr. Kelly, playground committee chair, to finish the sandbox with a sunshade and cover.

Newsletter and Webpage

Ms. Hirning reported that the newsletter is being worked, and the teachers are doing their articles.

A question was asked about the June calendar, which is not on the webpage. Ms. Moreland reported that she's behind on updating the calendar, and that she will update the webpage calendar. Ms. Hirning is still working the 2002-2003 school year calendar.

Room-1

Parents are concerned about allowing shoes in the room again, now that the room has a few new infants. Ms. Hirning said that parents could and should work with teachers on shoe issue. Ms. Hirning also said that the carpets would be cleaned this Friday.

Room-2

Parents reported that the kids love splash day.

Room-3

No report

Room-4

No report

Room-5

No report

Room-6

No report

Room-7

No report

Room-8

No report

Room-9

No report

Board Members Report

Policies and Procedures (Jennifer Lewis)

Ms. Lewis reported that the new parents handbooks were distributed, and that she is working on the summer/fall migration.

Treasurer (Laurie Garcia)

Ms. Garcia did not have the financial report done for the meeting, but reported that the kitchen number/spending is looking better. Ms. Garcia reported that she's working with Ms. Gomez on the budget and that she is planning to schedule a budget meeting around the 2nd or 3rd week of July.

Some parents asked for explanation of some of the budget items. Ms. Garcia agreed that she would put together a written explanation of the budget items to prepare parents for the budget meeting.

Another budget question was asked about why the annual budget is done so late, after the ending of the fiscal year in April, and will it impact the overall budget (i.e. no new budget between May and July)? One of the reasons is that we wanted to wait to for the actual spending to work into the new budget. The Board could consider different ways to work the budget to have one by the start of the FY.

Secretary (Louis Nguyen)

Mr. Nguyen reported that the revised and updated authorized parents/guardians list was completed and delivered to Gate 4 and Post 12 on June 5th. Another update to the list was delivered on June 19th.

Mr. Nguyen explained the process for parents to add/remove names on the list, and the Security process at the gate. Mr. Nguyen explained that the Security policy requires the guards to be inconsistent in the way they perform the security check at the gate. However, parents/guardians should not be delayed for no reason or treated rudely. For complaints about treatment at the gate, parent could go directly to Ms. Lupe Garcia at Security (written complaint or email with date and time of the incident).

Mr. Nguyen reminded parents that children 15 and under should be able to get on site with their badged parents.

Mr. Nguyen reported that he solicited Mr. Gary Wessels (Center Operation) help with problems with Building 110 badging people and the temporary badging process for WeeCare substitute teachers. Mr. Wessels spoke with JSC security chief, Vern Nixon, about the problem and told us that Mr. Nixon said that it would be okay for us to put the substitute teachers on the authorized parents/guardians list and not having to deal with Building 110 people and their problems. Ms. Schroeder was asked to compile a list of all the WeeCare substitutes for inclusion to the authorized list. This meant that the WeeCare people must come and leave through Gate 4 and have their picture ID for verification.

Current membership status is 173 members for 2002-2003. A reminder was sent out to those members who have not paid their dues by June 1st. On June 30th, Mr. Nguyen will send out notices of membership termination and removal from waitlist if dues are not paid by July 1st.

Vice President (Erica Vandersand)

No report

President (Susan Gomez)

Absent

SFEI Members Report

Walk-ons

A parent reported that the ParentWatch camera in room 6 is not working. The Board said that parents should be able to contact PW directly with technical problems.

Old Business

An extended service hour survey conducted by interested parents was discussed. The survey shows; (for number of children) 34 interested, 7 would use it all the time, and the rest would only use it randomly. Most of the (written) comments wanted the extended hour without additional cost. The Board and the Director took the action to determine the feasibility of implementing the extended service hour, and report on its decision at the next board meeting.

New Business

None

The next meeting will be July 18, 2001
Room 122 JSC Child Care Center - 11:30 AM - 1:00 PM